



**Kitchener-Waterloo Philatelic Society**  
**STAMPFEST 2023**                      **Dealer Contract Page # 1**

**Rules and Regulations and Application:**

I wish to participate in STAMPFEST 2023 EXHIBITION and marketplace to be held on April 22, 2023 Set-up Saturday April 22, commencing at 8:00AM. The show is being hosted by the Kitchener-Waterloo Philatelic Society (KWPS) at Trillium Lutheran Church (formerly St. John's Lutheran Church), 22 Willow Street Waterloo, Ontario, N2J 1V5.

I agree to follow the Rules and Regulations as set out in this contract. Acceptance of the application will be in Writing and the decision of the organizers shall be final in all matters.

- 1) The KWPS (organizers and venue operator Trillium Lutheran Church) are NOT responsible for:
  - a) theft, lost or damaged items, taxes, profits or losses of the dealer.
  - b) any injuries incurred during the show, however caused, including but not limited to loading and unloading of items for sale or trade.
  - c) the interruption of the show, either before or during the show however caused.
  - d) Insurance of sale or trade goods. This is the responsibility of the dealer.
  
- 2) Tables are reserved upon receipt of full payment. Table location may be requested and assigned at the discretion of the organizers. Every attempt will be made to satisfy a dealer request for positioning on a first come, first served basis. One dealer per contracted rental space including approved employees and assistants.
  
- 3) The Dealer will be issued with an ID tag and it must be worn at all times in the Church Hall. The Dealer will advise of any employees and assistants who will be there to work in their booth for any portion of the show. Employees and assistants must also wear ID tags as above.
  
- 4) Nothing is to be taped or affixed to furnishings or walls provided in the rental area.  
A replacement and /or repair charge will apply for damage done, however it may occur.
  
- 5) No refunds will be issued after March 30<sup>th</sup> 2023 unless the contracted space is filled by another dealer and approved by the organizers.
  
- 6) Dealer set up time will occur from 8am – 9:30am when the assigned space is ready and available. Directions, Setup and Parking instructions will be sent after acceptance, and will be available on the Club Website
  
- 7) Take down and pack up will be after 4 pm on Saturday April 22th.

**Dealer Application table will be reserved when payment received**

**- Dealer must sign and return: Please print -**

**COMPANY NAME / DEALER NAME**

ADDRESS \_\_\_\_\_

CITY & CODE \_\_\_\_\_

PHONE # \_\_\_\_\_ CEL# \_\_\_\_\_

EMAIL \_\_\_\_\_

CONTACT in Case of Emergency \_\_\_\_\_

Cheques Payable: or e-Transfer to [kwpskw@gmail.com](mailto:kwpskw@gmail.com) indicate your name and Dealer Show payment

Mail to:

Kitchener Waterloo Philatelic Society. PO Box 1000, Waterloo ON Canada N2J 4S7

Please reserve \_\_\_\_\_ Tables (10X10) at \$125. per table. \$ \_\_\_\_\_

\_\_\_\_\_ Corner Tables at \$150. per table \$ \_\_\_\_\_

Program

Advertisement	¼ Page	\$15 with table	\$25 without a table	
	½ Page	\$30 with table	\$50 without a table	
	Full Page	\$50 with table	\$75 without a table	\$ _____

Total Payment \$ \_\_\_\_\_

Number of employees and assistants at my booth \_\_\_\_\_

Names \_\_\_\_\_

I have read and understand and agree to the terms and rules and regulations stated on page # 1.

Signature \_\_\_\_\_

Special Requests