

Kitchener-Waterloo Philatelic Society

Dear Philatelic Dealer:

The Kitchener-Waterloo Philatelic Society (“KWPS”) is pleased to be hosting the next Annual Convention of the Royal Philatelic Society of Canada (“RPSC”) in Waterloo, Ontario from June 12 to 14, 2026 (the “Royal 2026 Royale”). The convention, which is being held at the Waterloo Memorial Recreation Complex, is conveniently located in beautiful Uptown Waterloo, a short walk to our host hotel, The Delta by Marriott. All conveniences including shopping, museums, restaurants, and host club social activities are close to our show venue.

We look forward to receiving your completed Dealer Contract and Bourse Application, in the attached forms, to reserve your booth(s) in the spacious Waterloo Memorial Recreation Arena. PLEASE NOTE: while we will do our best to meet your particular booth request, some changes may be necessary to conform to dealer's special requests and to accommodate the number of dealers reserving spaces. Please advise us if you wish to have your booth located adjacent to another dealer.

There are multiple numbered 10” x 10’ booth configurations as per the attached floor plan, as follows:

Single:	\$ 550.00 for one front/one rear 8’ tables	(11 available)
Corner:	\$ 800.00 for one front/one side/one rear 8’ tables	(25 available)
Corner+:	\$ 950.00 for two front/one side/two rear 8’ tables	(5 available)
Super Booth:	\$2,000.00 for three front/one side/three rear 8’tables	(2 available)

Sufficient chairs for customers and for the dealers will be provided at no extra cost.

Designated booths may be altered and combined to create a larger configuration upon request and at the discretion of the Royal 2026 Royale Organizing Committee of the KWPS. For example, Booths #6/7/8 could be combined to create a booth of 3 front/2 side/3 rear tables. Altered configurations of tables will result in a higher fee subject to negotiation with and approval of the Organizing Committee.

Each booth will have rear draping to segregate it from adjoining booths and along the arena boards. Up to three name badges will be provided for each dealer to distribute to his/her/their designated associates. Tickets for the President’s Reception, the Palmares Banquet, and all other convention functions may be purchased at the rates indicated on the Bourse Application. Single Dealer Booths will receive ONE \$15.00 complimentary lunch voucher per day, with larger Dealer Booths receiving a maximum of Two \$15.00 complimentary lunch vouchers per day, redeemable at the Waterloo Recreation Complex food concession counter.

Set-up time will be available between 4:00 pm and 9:00 pm on Thursday, June 11th. Take down will occur between 4:00 p.m. and 6:00 p.m. on Sunday, June 14th.

On-site security will be in effect from 4:00 pm Thursday, June 11th until 6:00 pm Sunday, June 14th.

A secure room will be provided from 4:00 pm Thursday, June 11th, until 5 pm, Sunday, June 14th for dealers’ stock.

Please make every effort to ensure your booth is staffed during exhibition hours (Friday, 10:00 am to 4:00 pm, Saturday, 10:00 am to 4:00 pm, Sunday, from 10:00 am to 4:00 pm). For security reasons, ONLY those with proper identification badges will be allowed on the bourse floor area during event hours and for set-up and takedown.

Booth reservations are on a first-come, first reserved basis and will be guaranteed only upon receipt of:

- the Bourse Application;
- the signed Dealer Contract;
- 50% of the required total fee paid within 14 days of acceptance of the Bourse Application by the Organizing Committee

Any unpaid balance of the total fee must be received on or before December 31, 2025 or the reservation of the booth(s) may be cancelled at the discretion of the Organizing Committee and the unpaid for booth(s) released for booking by other dealers.

Payment may be made by way of cheque to the Kitchener-Waterloo Philatelic Society and mailed to the address below or by way of e-transfer to: kwpskw@gmail.com

A souvenir show program will be printed for distribution to all convention participants. You are encouraged to reserve advertising space as outlined in the attached Bourse Application.

A block of rooms has been reserved for the conference with the Delta, by Marriott. PLEASE NOTE: YOU MUST MAKE YOUR OWN HOTEL RESERVATIONS. To receive the special room rate, please use the booking code: **Royal2026Royale**

For further information, please do not hesitate to contact:

Craig Pinchen
P.O. Box 573
Waterloo, Ontario
N2J 4B8.

Tel: (519)-578-7618.
Email: cpinchen55@gmail.com